

## **Committee of the Whole Discussion Points**

### **General Principles or *Why the Change?*:**

1. Committee of the Whole Meetings provide Council an opportunity to think through issues and their ramifications without the pressure of making a decision at the same time;
2. Makes the decision-making process more transparent to the public;
3. Provides an additional avenue for the public to address Council.

### **“Committee of the Whole” Meetings to include:**

- Governance and Policy Meetings;
- Neighbourhood Meetings;
- Breakfast with Business Meetings.

### **Amendments to the Council Procedure Bylaw to include the following:**

1. Committee of the Whole Meetings will be considered Special Meetings of Council and may be called as per section 2.5 of Council Procedure Bylaw No. 9200, or scheduled by Council resolution.
2. No decisions may be made at Committee of the Whole Meetings other than receiving reports for information and directing staff to review and report back with a recommendation at a future Council meeting.
3. Public Input may be permitted on an Open Committee of the Whole agenda item to a maximum of five (5) minutes per person, group, organization, body or delegation. Public input is not permitted on any items not on the Committee of the Whole agenda.
4. A delegation may be invited by Council to appear at a Committee of the Whole Meeting to speak to an agenda item, with a presentation time limit set by Council.
5. Agenda for Committee of the Whole Meeting:
  - Call to Order
  - Appointment of member to check minutes

- Unfinished Business
- Staff presentation
- Public Input
- Termination

**Other points to consider:**

1. No budget currently exists for the costs of holding Council meetings outside of City Hall – Council has directed staff to develop a budget for the “Breakfast with Business” initiative.
2. Any Open Meeting and Public Notice requirements of the *Community Charter* are applicable.